

"Together we'll stop accidents at work"

**SA@W.**

Together we'll stop accidents at work

# Safety Risk Assessment

Assessment Name	COVID - 19 - General
Department / Area	CFO3 Prisons and community settings
Assessment Date	06-Aug-20
Assessment Review	06-Aug-22
Type of Risk	<b>MEDIUM RISK</b>
Risk Rating	<b>24</b>

# "Together we'll stop accidents at work"

Frequency		Likelihood		Severity		Personnel		Assess Risk Level without controls 'U' and then with controls 'C' to measure the effect of the controls.				Job / Task: COVID - 19 - General						
Repetitive	4	Certain	20	Fatality	10	> 30	4	Score Type	Frequency	Likelihood	Severity	Personnel	Risk Score without Controls	Controlled Risk Score	Departments / Area		Highest Rated Controlled Risk:	
Daily	3	Likely	10	Hospitalisation	5	16 - 30	3								other-peoples-homes		<b>24 MEDIUM RISK</b>	
Weekly	2	Possible	5	Minor Symptoms	2	5 - 15	2								Who Might Be Harmed		What further action is required?	
Infrequent	1	Remote	1	Suspected Infection	1	1 - 4	1								All in contact with		Staff are requested to minimise the time spent on public transport, pubs, clubs, cinemas, theatres or other areas of capacity and close contact, not to car share unless with a person they are living with	
<b>Hazard</b>				<b>Controls</b>														
Risk of cross contamination from infected staff member leading to illness or possibly death				* Staff members have been informed of the requirements detailed by the government and the NHS regarding the symptoms * Staff who are showing the signs of COVID-19 are to be sent home to self isolate and any staff member they have come into contact with to be requested to self isolate following Government guidance * Works location to be closed for deep cleaning				U 3 5 1 1 16 0 C 3 1 1 1 16 0				All in contact with		Extra care to be undertaken when working with vulnerable groups as detailed by the Gov website and NHS				
Risk of cross contamination from infected clients leading to illness or possibly death				* Prior to seeing a client, establish their health and any symptoms * If a client is found to be suffering from symptoms or self isolating the session can not take place and will be rearranged * Telephone support will be offered as an alternative * If the staff member comes into contact with a suspected infection the staff are to be sent home to self isolate and any staff member they have come into contact with to be requested to self isolate following Government guidance				U 3 5 5 1 48 24 C 3 1 5 1 48 24				All in contact with		Where possible keep teams of people and clients constant limiting exposure to other groups				
Risk of cross contamination from lack of social distancing				* Tasks and training sessions are designed to allow for social distancing to be undertaken * Where this is not possible in office setting, staff to work back to back or side to side * Where this is not possible face masks must be worn along with an assessment being completed * Clients to be requested to keep social distancing guidelines * Large training room provided with individual desks				U 3 5 1 1 16 6 C 3 0 1 1 16 6				Those undertaking the task						
Cross contamination from touch surfaces				* All surfaces that might be touched are to be cleaned prior to undertaking works * All surfaces that have been touched are to be cleaned post undertaking works * Clipboards to be provided for each person attending training.				U 3 5 1 1 16 8 C 3 1 1 1 16 8				All in the area						
Risk of cross contamination from equipment such as pens, phones, keyboards, cups etc				* Equipment can not be shared unless it has been cleaned and sanitised * Disposable cups to be provided and identified by writing the persons name				U 3 5 1 1 16 6 C 3 0 1 1 16 6				Anyone using the equipment						
								U C				0 0						

PPE to be used					
	N		A		A
	N		N		N
	N		A		A
	N		A		A
	N		N		N
	N		A		A

www.smasltd.com

as recognised by

SAFETY SCHEMES IN PROCUREMENT

I have read and understood this risk assessment in relation to the activities that I will be undertaking

Name \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_