

"Together we'll stop accidents at work"



Safety Risk Assessment

Assessment Name COVID - 19 - General

Department / Area Vehicles

Assessment Date 06-Aug-20

Assessment Review 06-Aug-22

Type of Risk NO RISK

Risk Rating **10**

"Together we'll stop accidents at work"

Frequency		Likelihood		Severity		Personnel		Assess Risk Level without controls 'U' and then with controls 'C' to measure the effect of the controls.				Job / Task: COVID - 19 - General						
Repetitive	4	Certain	20	Fatality	10	> 30	4	Score Type	Frequency	Likelihood	Severity	Personnel	Risk Score without Controls	Controlled Risk Score	Departments / Area		Highest Rated Controlled Risk:	
Daily	3	Likely	10	Hospitalisation	5	16 - 30	3								Vehicles	10	NO RISK	
Weekly	2	Possible	5	Minor Symptoms	2	5 - 15	2	Who Might Be Harmed		What further action is required?								
Infrequent	1	Remote	1	Suspected Infectic	1	1 - 4	1											
		Improbable	0	No Infection	0													
Hazard		Controls																
Risk of cross contamination from infected staff member leading to illness or possibly death		* Staff members have been informed of the requirements detailed by the government and the NHS regarding the symptoms * Staff who are showing the signs of COVID-19 are to be sent home to self isolate and any staff member they have come into contact with to be requested to self isolate following Government guidelines * Works location to be closed for deep cleaning		U	3	5	1	1	16	8	All in contact with	Staff are requested to minimise the time spent on public transport, or other areas of capacity and close contact, not to car share unless with a person they are living with						
Risk of cross contamination from lack of social distancing		* where possible only one person per vehicle * The same vehicle to be used by the same person * If this is not possible the vehicle to be internally cleaned after and before use * where this is not possible then PPE to be worn * where transporting people in a vehicle, face masks will be worn		U	3	5	1	1	16	6	Those undertaking the task	Where possible keep teams of people constant limiting exposure to other groups						
Risk of cross contamination when administering first aid / basic life support		* As trained, staff to undertake an assessment first * Staff to wear PPE * If CPR is required staff to assess if breaths are to be given * Bodily fluids from the mouth, nose or eyes are to be cleaned using the provided equipment within the first aid kit		U	3	5	1	1	16	10	Persons administering first aid	Staff to be given a information on social distancing and infection control						
Risk of cross contamination from equipment such as pens, phones, keyboards, cups etc		* equipment cannot be shared unless it has been cleaned and sanitised		U	3	5	1	1	16	6	Anyone using the equipment							
Risk of cross contamination from contact surfaces such as fuel delivery systems		* Prior to using fuel deliveries systems gloves are to be worn * Payments are to be made using contactless systems * Organise times to draw fuel when stations are not busy if possible		U	3	5	1	1	16	10	Anyone using the equipment							
				U					0	0								
				C														
				U					0	0								
				C														

PPE to be used

	N		A		N		Y
	N		N		N		Y
	N		A		A		Y



I have read and understood this risk assessment in relation to the activities that I will be undertaking

Name _____ Date _____ Signature _____

Add likelihood and frequency together and add severity and personnel involved. Multiply these two numbers together to arrive at the overall risk factor.

Less than 10 = No Risk, 10 - 19 = Low Risk, 20 - 49 = Medium Risk, 50 - 99 = High Risk, Greater than 100 = Unacceptable