

COVID-19 Environmental Risk Assessment – Torbay Peer Support

Service Name	Torbay Peer Support	Service Type	Groups			Completed By	Lucy Shelley (Governance Manager)		
Description of the task/activity						Time the task/activity usually takes place			
<p>This supplementary risk assessment is to support Torbay Peer Support staff to support people in groups and sits alongside all existing risk assessments designed to manage the exposure risks associated with COVID-19</p> <p>In line with Government advice, Torbay Peer Support staff must stay alert and dynamically risk assess their working environment, taking immediate action to stay safe as needed</p>						<p><u>Groups</u> Tuesday – 10.00 – 12.00 (staff 09.30 – 12.30) Indoors – Crafts (bring your own / games) Outdoors – Walking Group Thursday – 10.00 – 12.00 (staff 09.30 – 12.30) Indoors – Games & Knitting Outdoors – Gardening</p>			
People involved in the task/activity						Where the task/activity takes place			
Torbay Peer Support staff and group participants						The Hut, St Paul’s Church, Preston, Paignton			
Hazard	Possible consequences	L (1-5)	S (1-5)	Risk level	Risk control measures	L (1-5)	S (1-5)	Revised risk level	
Staff or group participants visiting the location with COVID-19	COVID-19 exposure	4	5	20	<p>Staff will have access to COVID-19 vaccination as per priority group 2 (front line social care workers)</p> <p>Staff will undertake twice weekly Lateral Flow Testing</p> <p>Staff will keep an attendance record for each session with each person’s name and contact number</p> <p>Prior to entering the premises, staff will establish the participant’s health, if a participant is found to be suffering from COVID-19 symptoms they will be asked to return home to self-isolate</p> <p>If a person becomes ill or displays COVID-19 symptoms they must leave the premises to self-isolate</p> <p>If a person in a staff member’s or participant’s</p>	3	5	15	

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					<p>household has confirmed or suspected COVID-19 infection, they must not attend the group and self-isolate in line with current Government guidance</p> <p>All staff and participants will practise good hand hygiene by washing hands, use hand sanitiser on arrival, departure and regularly throughout the session</p> <p>Groups will be limited to 15 people (including staff) to maintain social distanced seating</p> <p>Group participants will be by invite only</p> <p>Windows will be kept open during the group session to improve ventilation</p>			
Tasks and sessions	COVID-19 exposure	4	5	20	<p>Tasks and sessions (tables and chairs) will be designed to allow for social distancing to be undertaken</p> <p>Participants will be requested to keep social distancing guidelines (including outdoor activities)</p> <p>When moving about inside the building, social distancing will be followed</p> <p>People will be asked to wear a face covering (unless medically exempt), Torbay Peer Support will provide face masks</p>	3	5	15
Cross contamination from touching surfaces	COVID-19 exposure	4	5	20	<p>Torbay Peer Support will provide cleaning materials needed for cleaning and disinfecting</p> <p>All touchable surfaces will be sanitised by Torbay Peer Support staff, using antibacterial wipes on arrival, departure and at frequent intervals</p> <p>Equipment will not be shared unless it has been cleaned and sanitised</p> <p>Cutlery and crockery will be provided by Torbay Peer Support for drinks and snacks and thoroughly washed</p>	3	5	15

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					in hot soapy water at the end of the session Bins will be emptied by Torbay Peer Support staff at the end of the session			
Travelling	COVID-19 exposure	4	5	20	When using public transport, Government guidelines must be followed A safe distance of 2m must be maintained from any other person to comply with the social distancing rules People will clean their hands with hand sanitiser after touching surfaces, the touching of surfaces must be avoided as much as possible Staff will not transport people to and from the premises in their own cars	3	5	15

Details of other relevant risk or safety assessments (i.e. what they are and where can they be found)	All existing activity-based risk assessments remain valid and must continue to be used as needed by Torbay Peer Support staff
Additional comments	Further guidance can be found on the COVID-19 Information page on the staff intranet

Date of risk assessment:	20/08/2020	Risk assessment review date:	05/05/2021
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Risk assessment review date	Review completed by	Description of changes	Team updated
28/10/2020	Lucy Shelley, Amy Erith, Rachael Cooper	<ol style="list-style-type: none"> 1. Removed Thursday gardening group 2. Added max 6 for walking group 3. Reduced maximum capacity of indoor groups from 20 to 15 	28/10/2020
05/05/2021	Lucy Shelley	<ol style="list-style-type: none"> 1. Added vaccinations and Lateral Flow Testing for staff 2. Removed maximum of 6 for outdoor groups 	05/05/2021